

WASHINGTON STATE PUBLIC STADIUM AUTHORITY

May 26, 2016

BOARD MEETING

CenturyLink Field
Public Stadium Authority
800 Occidental Ave. S.
Seattle, WA 98134

MINUTES

I. Call to Order

Board Chair Lorraine Hine called the meeting to order at 12:34 p.m. Other Board members present were: Vice Chair Fred Mendoza, Jake Jundt, Randy Loomans, Bill Lotto and Jud Marquardt. Staff members in attendance included Executive Director Ann Kawasaki Romero, Project Manager Steve Woo and Business Manager Jodi Todd.

II. Approval of Minutes

Minutes

Minutes of the March 24, 2016 regular Board meeting.

Motion by Vice Chair Mendoza, second by Member Marquardt to approve the minutes of the March 24, 2016 regular Board meeting.

Motion carried unanimously 6-0.

III. Public Participation

There was no public participation.

IV. Administrative Briefings

Board member Joel Ing arrived at 12:43 p.m.

1. 2016 Annual Maintenance Plan

Roberta Kranz, FGI Facility Operations Manager, and Steve Woo, PSA Project Manager, reviewed the 2016 Annual Maintenance Plan covering routine maintenance activities throughout the site.

According to Mr. Woo, the 2016 plan is essentially status quo. The overall plan is projected to be a little over \$2.8 million, which is a 5% increase from 2015. The largest amount identified is for the daily housekeeping activities. Roughly 17,500 labor hours (for in-house labor) are projected to be applied toward maintenance of the facility compared to 16,200 in 2015.

Approval of the Maintenance Plan under Resolution No. 287 was recommended by staff.

2. 2015 Transportation Management Plan Results and 2016 Plan

Jodi Todd, PSA Office Manager, stated that all the 2015 TMP goals were achieved. The 2015 TMP results and 2016 plan were submitted to PARC for approval in May.

David Young, FGI General Manager, reviewed the results and plan with the Board. He noted that the transportation management measures continue to work effectively, and FGI continues to monitor construction and road projects in the vicinity that could potentially affect stadium operations. He is working on a reciprocal parking agreement with the University of Washington to shuttle people between the facilities via light rail.

3. General Manager's Report

Mr. Young reported the following:

- The WaMu Theatre has consistently been busy and he is pleased with the variety of new events being booked in the space.
- Copa America soccer will be at the facility June 4, 14, & 16.
- Full bowl concerts are scheduled for July 23rd and August 12th.
- The facility is in the process of enhancing the concessions experience for the fans. They plan to roll out new food choices in the Club concession stands and then expand throughout the facility. They are also hiring non-profit groups to staff concession stands during facility events. The Alliance for Pioneer Square recently staffed a neighborhood stand during the Beyoncé concert and a percentage of sales went to their organization.

4. PSA Fiscal Year 2017 Operating Budget

Ann Kawasaki Romero, PSA Executive Director, stated that the proposed budget of \$1,143,000 reflects a 1.4% increase over the fiscal year 2016 adopted budget. She reviewed the various elements in the budget and stated that the Board will be asked to approve the operating budget via Resolution No. 286.

V. Chair and Director's Reports

A. Chair's Report

Vice Chair Mendoza updated the Board on the status of a proposed stadium district. The Mayor decided not to include the stadium district in the Seattle 2035 Plan transmitted to the City Council but has stated that he plans to transmit a proposal next year. Vice Chair Mendoza will continue to update the Board on these discussions.

B. Director's Report

Steve Woo provided a slide show of development projects surrounding CenturyLink Field. The slides included the Johnson Building/Gridiron Condos, the East Block development (hotel and office complex - Hawk Tower), and the construction of a new Amtrak passenger platform on the west side of the train track directly abutting the stadium's east edge.

VI. Unfinished Business

There were no items for review under this section.

VII. New Business

A. Voucher Approval of Expenses

Vouchers included in blanket Vouchers #531-535 and payroll for the periods ended March 15, 2016, March 31, 2016, April 15, 2016 and April 30, 2016 in a total amount of \$129,034.21.

Motion by Vice Chair Mendoza, second by Member Jundt to approve Vouchers included in blanket vouchers #531-535 and payroll for the periods ended March 15, 2016, March 31, 2016, April 15, 2016 and April 30, 2016 in a total amount of \$129,034.21.

Motion carried 7-0.

B. Naming Rights Reimbursement

There are no items for review under this section.

C. Resolutions

1. **Resolution No. 286**

A Resolution of the Board of the Washington State Public Stadium Authority Adopting the Operating Budget for Fiscal Year 2017 and Related Administrative Actions.

Motion by Vice Chair Mendoza, second by Member Jundt to approve Resolution No. 286.

Under discussion, Ms. Kawasaki Romero stated that Resolution No. 286 would approve the fiscal year 2017 operating budget for the PSA. Appropriation amount is \$1,143,000 and is funded by lease payments from the Master Tenant. Staff recommended adoption.

Motion carried 7-0.

2. **Resolution No. 287**

A Resolution of the Board of the Washington State Public Stadium Authority Approving the 2016 Annual Maintenance Plan for CenturyLink Field, CenturyLink Field Event Center and Parking Facility.

Motion by Vice Chair Mendoza, second by Member Jundt to approve Resolution No. 287.

Under discussion, Ms. Kawasaki Romero stated that Resolution No. 287 would approve the 2015 Annual Maintenance Plan for the facility as submitted by First & Goal and presented to the Board. Staff recommends adoption.

Motion carried 7-0.

VIII. Executive Session

There was no Executive Session.

IX. Adjournment

The regular meeting of the Public Stadium Authority Board adjourned at 2:10 p.m.

Approved this 28th day of July 2016.


Lorraine Hine, Chair


Jodi Todd, Clerk of the Board