

WASHINGTON STATE PUBLIC STADIUM AUTHORITY

November 16, 2017

BOARD MEETING

CenturyLink Field
Public Stadium Authority
800 Occidental Ave. S.
Seattle, WA 98134

MINUTES

I. Call to Order

Board Chair Fred Mendoza called the meeting to order at 12:33 p.m. Other Board members present were: Vice Chair Jake Jundt, Bill Lotto, Randy Loomans, Joel Ing, Cindy Zehnder and Jud Marquardt. Staff members in attendance included Executive Director Ann Kawasaki Romero, Project Manager Steve Woo and Business Manager Jodi Todd.

II. Approval of Minutes

Minutes

Minutes of the September 28, 2017 regular Board meeting.

Motion by Vice Chair Jundt, second by Member Ing to approve the minutes of the September 28, 2017 regular Board meeting.

Motion carried unanimously 7-0.

III. Public Participation

There was no public participation.

IV. Administrative Briefings

1. Stadium District and Other Land Use Issues Update
Molly Lawrence, PSA Special Land Use Counsel, updated the Board on a number of topics including: the Industrial Lands/Stadium District Comprehensive Plan recommendations, the Waterfront Local Improvement District, the SODO Arena and Key Arena proposals, and the proposed 419 Occidental Avenue South parklet.
2. Annual Maintenance Report/Facility Audit Report
Steve Woo, PSA Project Manager, provided his preliminary annual audit findings to the Board and indicated a more expanded walk-through of the buildings is planned after the upcoming flat show season (Spring 2018). Mr. Woo also updated the Board on FGI's 2016 Annual Maintenance Report with a series of slides and charts that compared the 2016 planned versus actual time spent on preventive and corrective maintenance work at the stadium and event center.

Board Member Lotto left the meeting at 2:15 p.m.

3. General Manager's Report

Zach Hensley, FGI Vice President/Asst. General Manager, highlighted the recent activities at the stadium such as the major concerts, football games, and soccer matches along with event center shows that kept stadium staff very busy. He also covered upcoming stadium events including a large corporate event, the Boat Show, and a Dec 29th electronic music event. He commended the field crew and conversion staff for consistently keeping the building looking First Class with tight event turnarounds.

Ms. Kawasaki Romero asked Mr. Hensley to follow up with the outstanding items noted in Mr. Woo's audit report at the January meeting.

V. Chair and Director's Reports

A. Chair's Report

Vice Chair Jundt reported that he attended the exit conference with the Office of the State Auditor's staff and that the PSA received a clean audit.

Member Ing summarized the recently executed Neighborhood Concessions Program Agreement between the PSA, FGI and representative agencies from the three adjacent neighborhoods.

Chair Mendoza announced the upcoming Board Retreat scheduled for January 25 2018. He distributed a draft agenda and asked Board members to submit additional topics to Ms. Kawasaki Romero before December 25th.

Chair Mendoza reported on the Board's annual performance evaluation of the Executive Director and a motion was made by Vice Chair Jundt and seconded by Board member Loomans to award a 5% bonus per the Executive Director's employment contract. Motion passed 6-0.

B. Director's Report

- Ms. Kawasaki Romero thanked the Board for her performance evaluation.

VI. Unfinished Business

There were no items for review under this section.

VII. New Business

A. Voucher Approval of Expenses

Vouchers included in blanket Vouchers 577-580 and payroll for the periods ended September 15, 2017, September 30, 2017, October 15, 2017, and October 31, 2016, in a total amount of \$136,320.22.

Motion by Vice Chair Jundt, second by Member Loomans to approve Vouchers included in blanket Vouchers 577-580 and payroll for the periods ended September 15, 2017, September 30, 2017, October 15, 2017, and October 31, 2016, in a total amount of \$136,320.22.

Motion carried 6-0.

B. Naming Rights Reimbursement
There are no items for review under this section.

C. Resolutions
1. Resolution No. 296

A Resolution of the Board of the Washington State Public Stadium Authority Delegating Authority to the Executive Director to Approve and Execute Regulatory or Property Agreements Related to the Project.

Motion by Vice Chair Jundt, second by Member Loomans to approve Resolution No. 296.

Under discussion, Ms. Kawasaki Romero stated that Resolution No. 296 would authorize the Executive Director to approve and execute regulatory and property agreements such as special use permits and temporary easements.

Motion carried 6-0.

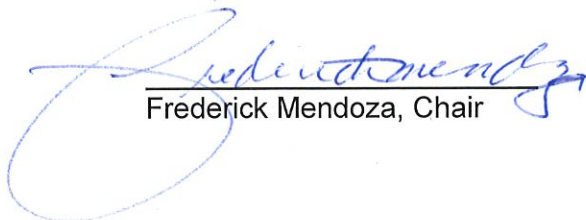
VII. Executive Session

There was no Executive Session.

IX. Adjournment

The regular meeting of the Public Stadium Authority Board adjourned at 3:05 p.m.

Approved this 25th day of January 2018.


Frederick Mendoza, Chair


Jodi Todd, Clerk of the Board