

WASHINGTON STATE PUBLIC STADIUM AUTHORITY

January 23, 2020

BOARD MEETING

CenturyLink Field
Public Stadium Authority
800 Occidental Ave. S.
Seattle, WA 98134

MINUTES

I. Call to Order

Board Chair Fred Mendoza called the meeting to order at 12:33 p.m. Other Board members present were: Vice Chair Jundt and Joel Ing. Randy Loomans participated via conference call. Board members Jud Marquardt and Cindy Zehnder were excused. Staff members in attendance included Executive Director Ann Kawasaki Romero, Business Manager Jodi Todd, and Project Managers Steve Woo and Charles Gardner.

II. Approval of Minutes

Minutes

Minutes of the November 21, 2019 regular Board meeting.

Motion by Vice Chair Jundt, second by Member Ing to approve the minutes of the November 21, 2019 regular Board meeting.

Motion carried unanimously 4-0.

III. Public Participation

There was no public participation.

IV. Administrative Briefings

1. Major Maintenance & Modernization Plan Update

Zach Hensley, First & Goal Inc. (FGI), Vice President/Asst. General Manager and Kathy Brown, FGI Director of Facilities, updated the Board on the following completed major maintenance/modernization projects which will be included in future naming rights reimbursement requests:

- Theater seating risers
- Concessions upgrades
- Installation of two Southtex nitrogen generators
- Water heater replacements
- Freight elevator repairs and
- Field shop renovation

Mr. Hensley introduced Ms. Brown to the Board. She began her employment with FGI in January.

Charlie Gardner, PSA Project Manager introduced himself to the Board and provided a brief summary of his prior experience.

2. FGI 2019-2020 Public Benefits Report & Plan

David Young, Seahawks/FGI Senior Vice President/General Manager, provided a summary overview of the 2019-2020 Public Benefits Report & Plan. He highlighted the community concession program, sustainability programs, and M/WBE participation.

Ms. Kawasaki Romero added that the report will be presented to Community Partnership Forum on January 27th and that any comments received from neighborhood representatives will be incorporated into the PSA's comments regarding the report and plan which will be reviewed with the Board at the March meeting.

3. General Manager's Report

David Young, Seahawks/FGI Senior Vice President/General Manager updated the Board on current and past events and announced that the facility will be going cashless starting February 15, 2020. He also stated that there will be free reverse ATM cash machines throughout the facility to exchange cash for cards.

On behalf of First & Goal and the Seattle Seahawks, Mr. Young thanked Steve Woo for his contributions to the project over the last twenty years and his willingness to collaborate with FGI staff.

V. Chair and Director's Reports

A. Chair's Report

Chair Mendoza stated that the Stadium District planning efforts are still underway. He will provide an update at the March meeting if there are any new developments.

B. Director's Report

There was no report given.

VI. Unfinished Business

There were no items for review under this section.

VII. New Business

A. Voucher Approval of Expenses

Vouchers included in blanket Vouchers 640-645 and payroll for the periods ended October 31, 2019, November 15, 2019, November 30, 2019, December 15, 2019 and December 31, 2019 in a total amount of \$322,339.28.

Motion by Vice Chair Jundt, second by Member Ing to approve blanket Vouchers 640-645 and payroll for the periods ended October 31, 2019, November 15, 2019, November 30, 2019, December 15, 2019 and December 31, 2019 in a total amount of \$322,339.28.

Motion carried 4-0.

B. Naming Rights Reimbursement

There are no items for review under this section.

C. Resolutions

1. Resolution No. 315

A Resolution of the Board of the Washington State Public Stadium Authority Appointing an Agent to Receive Claims for Damages Under Chapter 4.96 RCW, and Certain Matters Related Thereto

Motion by Vice Chair Jundt, second by Member Ing to approve Resolution No. 315.

Under discussion, Ms. Kawasaki Romero stated that proposed Resolution 315 would designate the Executive Director of the PSA as the agent to receive any claims for damages under Section 4.96 of the RCW. Pursuant to the RCW, a person may not file a tort claim against a local governmental entity unless the person provides the entity certain details about the claim 60 days prior to filing suit. The purpose of the legislative change is to provide governmental entities adequate time to investigate the claims before they proceed to litigation. Information regarding how to file a tort claim will be posted on the Authority's website.

Motion carried 4-0.

2. Resolution No. 316

A Resolution of the Board of the Washington State Public Stadium Authority Establishing a Health Reimbursement Arrangement

Motion by Vice Chair Jundt, second by Member Ing to approve Resolution No. 316.

Under discussion, Ms. Kawasaki Romero stated proposed Resolution 316 would establish a Health Reimbursement Arrangement for the PSA.

Motion carried 4-0.

3. Resolution No. 317

A Resolution of the Board of the Washington State Public Stadium Authority Expressing Sincere Appreciation to Steven Woo for His 21 Years of Service to the Citizens of the State of Washington as Project Manager of the Washington State Public Stadium Authority

Motion by Vice Chair Jundt, second by Member Ing to approve Resolution No. 317.

Under discussion, Ms. Kawasaki Romero stated proposed Resolution 317 expresses appreciation to Steven Woo for his 21 years of service to the Public Stadium Authority as its Project Manager.

Chair Mendoza read the Resolution into the record. He also expressed his appreciation to Steve. Vice Chair Jundt, Member Ing and Member Loomans each took time to reflect upon Steve's years of service, expertise and work ethic. They each wished him well in retirement.

Motion carried 4-0.

VIII. Executive Session

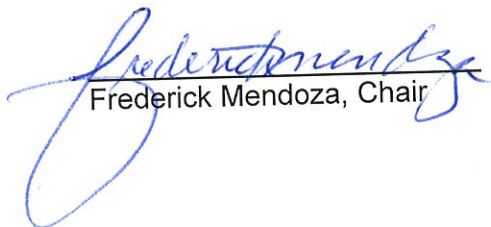
There was no Executive Session.

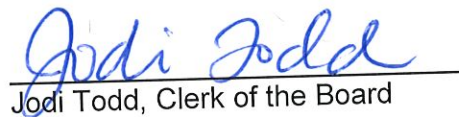
IX. Adjournment

Chair Mendoza announced that there would be a public reception for Steve Woo immediately following the meeting and everyone was invited.

The regular meeting of the Public Stadium Authority Board adjourned at 1:59 p.m.

Approved this 28th day of May 2020.


Frederick Mendoza, Chair


Jodi Todd, Clerk of the Board